SANS Technology Institute
Veterans Benefits Course Certification Request Form
Email form to VABenefits@sans.edu

Name (Last) ____________________________ (First) ____________________________

SANS ID Number: ____________________________________________

Chapter
Please mark one

- Ch 33: Post- 9/11 GI Bill
- Ch 30: Montgomery GI Bill
- Ch 31: Voc Rehab - Please submit your 1905
- Ch 1606: MGIB-SR
- Other: ____________

Course (Ex: ISE 5401): _____________________________________________________

Modality (Check One):

- SANS Live
- SANS OnDemand
- SANS vLive
- SANS Simulcast
- Other/STI assignment course distance

Course Start Date: ____________________________

1. Are you on Active Duty?
   ☐ Yes ☐ No

2. What program are you currently pursuing?
   (MSISE/MSISM/Certificate in…)__________________________

3. Will you be receiving additional tuition aid (employer, etc.)?
   ☐ Yes ☐ No

Read and Acknowledge Important Information About Your Benefits

1. By completing and submitting this form, you are asking us to certify this course with the VA.
2. Your certification is based on classes counting toward your current degree. Once certified, changes to your schedule will be reported to the VA.
3. It is your responsibility to ensure classes count toward your degree. Please stick to the courses listed in your academic plan, provided by your student advisor.
4. If you have questions about how your benefits were paid to you, contact the VA directly at 888-442-4551. If you have questions about how your classes were certified, email VAbenefits@sans.edu.
5. If you receive a scholarship or other funds earmarked solely for tuition, we will deduct that amount from the tuition that we certify with the VA. If such funds come in after we certify you, we will update your tuition amount with the VA.
6. The VA will mail an award letter to the address they have on file. Please ensure your address with the VA is up to date, maintain awareness of your remaining benefits, and communicate
those remaining benefits with your student advisor.

7. The VA will send you an email acknowledgement when we certify you or report any changes.

8. You are responsible for all outstanding charges remaining on your account not covered by the VA or other sources. Payment is expected no later than the end of the course.

I authorize the release of any information, including but not limited to information pertaining to my academic progress, attendance and conduct, between the United States Department of Veterans Affairs and the SANS Technology Institute for the purposes of administering veterans education program benefits.

I am enrolled in the above-indicated program and have registered for the above-listed graduate course. Failure to report changes may result in processing delays, over-payments or discontinuance of my veterans education program benefits. An "Incomplete" course may result in a retroactive adjustment in training time and or benefit payments. I will regularly attend class and engage in relevant work, and meet the prescribed standards and conduct for all courses.

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Revised 08/2017